

INFORMATION & COMMITMENT DOCUMENT FOR ENP TEAMS

Below you will find a few information and requests regarding lab rotations and PhD hosting. Please note that once a year, the ENP Graduate Program manager will contact you in order to know your availabilities regarding lab rotations and PhD. You'll be invited to answer the dedicated yearly questionnaire.

1. Graduate Program (<http://www.paris-neuroscience.fr/en/procedures-en>)

a. Hosting a [lab rotation](#)

ENP students in Year 1 of the Graduate Program have to accomplish three rotations (of three month duration each) in affiliated ENP research teams. **A team can only host one rotation per academic year.**

NEW RULE 2015: A given ENP team can host only one ENP student per year. Once you've accepted to host an ENP student for a specific rotation project, you won't be able to host another student during all the academic year. All your lab rotation projects (even those of your co leader(s)) displayed on the ENP website will be removed.

As a PI, you have to provide the ENP Staff with the following documents:

- A brief outline of the proposed [project](#) before the start of the rotation
- An [evaluation](#) of the student at the end of the rotation

On their side, ENP students have to fill and provide to the ENP Staff a [lab rotation form](#), a [report](#) and an [evaluation](#) for each lab rotation.

b. Hosting a PhD

During the full PhD time, you commit to providing a constant supervision. The PhD supervisor may also provide appropriate tools to perform his/her research.

2nd PhD year: Assist the student in organizing his/her mid-thesis committee and encourage him/her to give oral presentations before scientific committees;

3rd PhD year: Support the student in organizing his/her PhD defense.

If the thesis cannot be performed in 3 years, you are responsible for ensuring the student's salary for this extra year (see below). The student will have to obtain approval from the Doctoral School for this extra year by justifying this need, and should inform the ENP.

- **Extra PhD year**

You have to assist students in seeking financial support. The ENP will not finance this additional time. If students have identified a source of funding for the extra year (fellowship, engineer contract from your grants etc), the ENP will supplement this funding up to the level of the ENP fellowship provided during the 3 initial PhD years.

2. Training course

ENP requests that students participate in one training school during the 2nd or 3rd year of their PhD.

You have to help the student find a training course. The **ENP will co-fund** the student's participation in one training school during the 2nd or 3rd year of their PhD to **a maximum of 1.500 €**. The host team will pay the remaining costs. [Eligible training sessions](#) typically include summer schools; practical or theoretical training courses etc, but not scientific meetings, which remain to be funded by the teams exclusively.

3. ENP students activities during the PhD time

Activities are organized by ENP students every year and are an active part of the Graduate Program. The ENP requests that each student participates in one ENP outreach event (Semaine du Cerveau, Neurodon...) during the course of his/her PhD, and helps in the organization of one activity per year. You are requested to allow your student the necessary time for these activities.

4. Credits for ENP Support

ENP members should acknowledge the ENP support/affiliation in every publication, talk, website, and other programme they are involved in. When ENP is one among many contributors, the publication must bear at least a credit line or mention and/or the ENP logo depending on the whole document layout. [More information](#).

Last Name/First Name:

Date:

Please copy: "Lu et approuvé" :

Signature